



Awards, Grants and Scholarships Recipient Information

This document provides additional details and forms needed in relation to your checklist. Items must be submitted by the due date listed in your notification e-mail to receive any funds.

1. Submit a photo of yourself as an attachment (high resolution **JPEG file**). This photo will be used for award recognition and promotional initiatives as they arise. Clearly LABEL the file with your name & "photo" (example "Jane Doe Photo") and include with your checklist.
2. Sign and return the Release for Publications of Photographs form found on the next page. Clearly LABEL the file with your name and "photo release" (example "Jane Doe Photo Release") and include with your checklist.
3. Please share your story with us – what does receiving this funding mean to you? See third page for detailed instructions and include with your checklist.
4. IRS Form [W-9](#) (clickable link) and electronic payment form (EFT/ACH) (attached separately to your notification e-mail).
If the W-9 or EFT/ACH is being submitted by your employer please be sure to indicate the award recipients name and the name of the award received in the email subject line. W-9's and EFT/ACH may be returned by secure email using www.sendthisfile.com/ons to recipient financeteamshared@ons.org
Academic Scholarships (Bachelors, Masters, Doctoral): **No W9 or EFT/ACH form is needed.** Checks will be issued directly to the school of nursing you are attending. Please complete and submit the items listed on your checklist that was included within your notification email.
5. Funder recognition information- It is extremely important that you correctly identify the Oncology Nursing Foundation as the funding organization in any communications about your grant, award, or scholarship. Please see the last page of this document regarding funder information for any social media posts.

Oncology Nursing Foundation
125 Enterprise Drive
Pittsburgh, PA 15275-1214
Email: grants@onfgivesback.org
Direct Number: 1-866-257-4667 option #4



Release for Publications of Photographs

I grant permission to the Oncology Nursing Foundation to publish photographs provided by me on the Oncology Nursing Foundation website, in the Oncology Nursing Foundation Newsletter, and through other communication vehicles. The photographs may be used in subsequent publications as determined by Oncology Nursing Foundation.

Date

Signature

City, State

Name of Award, Grant or Scholarship Received



Can you help us by briefly sharing your story?

We have found that the sharing of our funding recipients' comments is a powerful way to showcase the mission of the Oncology Nursing Foundation and enables our donors to see firsthand the impact their contribution has made. The Oncology Nursing Foundation is proud to feature profiles of our recipients on the Oncology Nursing Foundation website, in the Oncology Nursing Foundation Newsletter, and through other communication vehicles (please submit photograph release form included).

As a recipient, please take just a few moments to include in your checklist the following:

- Provide a 2-3 sentence response in answering what a scholarship/award/grant through the **Oncology Nursing Foundation** has meant to you and your career?" You may simply answer the following:

"Receiving a (insert funding type, ie. Conference Scholarship) through the Oncology Nursing Foundation will provide (or has provided) me with (add your comments here)."

OR

"The Oncology Nursing Foundation (insert funding type, ie. Academic Scholarship) has helped my career, academic/professional goals by (add comments here)."

- List your First & Last Name, state, and the name of the award that you have received.

Thank you so much for your response!

Oncology Nursing Foundation Staff



Recognition of Funder

Instructions/Guidelines:

Please use the below information in any communications about your grant, award, or scholarship. This helps us see when recipients are celebrating their accomplishments and provides an opportunity to interact with our community.

1. **Correctly identify the Oncology Nursing Foundation** as the funding organization, not the Oncology Nursing Society in all communication or social media.
2. **Social Media-** Please also include the following social handle and hashtag (#) when posting about your grant, award, or scholarship.
 - a. **Tag** relevant Oncology Nursing Society social media page **@oncologynursingsociety**
 - i. Facebook: <https://www.facebook.com/OncologyNursing>
 - ii. Twitter: <https://twitter.com/oncologynursing>
 - iii. Instagram: <https://www.instagram.com/oncologynursing/>
 - iv. LinkedIn: <https://www.linkedin.com/company/oncology-nursing-society>

Guide to tagging on social media: <https://www.marketingbyminal.com/what-is-social-media-tagging/>

- b. **Use the hashtag: #ONFGivesBack**

• Sample post language:

“Receiving a _____ scholarship through the Oncology Nursing Foundation will help me reach my goal of finishing my _____ Degree in Nursing. I am extremely grateful for this award and will use this funding to further my education in order to pursue my dream of _____ @oncologynursingsociety #ONFGivesBack

“Receiving a _____ scholarship through the Oncology Nursing Foundation will provide me with the opportunity to be a _____ while continuing my education. With the aid of this scholarship, I hope to grow, develop, and continue to further my career in oncology nursing.” @oncologynursingsociety #ONFGivesBack

“A research grant from The Oncology Nursing Foundation will help me meet my academic and professional goals by allowing me to complete this research to support _____. I am especially privileged to work alongside _____ for this research to ensure we design solutions to _____. @oncologynursingsociety #ONFGivesBack

“The Oncology Nursing Foundation _____ Award has helped my professional goals by allowing me to _____ and _____ I hope to take this newfound knowledge with me as I embark on my journey as a _____ “. @oncologynursingsociety #ONFGivesBack