Grants Process Overview

Getting Started
Learn the Basics

- The mission of the Oncology Nursing Foundation is to support cancer nursing excellence. We do this through a variety of funding opportunities including research grant opportunities for the nurse scientist community.

- The Foundation uses the Oncology Nursing Society (ONS) Research Agenda to inform topics for calls for research proposals.

- Explore these additional resources:
  - Update to the 2019-2022 ONS Research Agenda: Rapid Review to Address Structural Racism and Health Inequities
  - The Oncology Nursing Society Rapid Review and Research Priorities for Cancer Care in the Context of Covid-19

- Grant calls are approved by the Foundation Board and funded by a variety of resources, most notably the Foundation Endowment and donors interested in the advancement of cancer nursing research.

Plan Your Approach

- Review the Foundation’s current grant opportunities found on the website.

- Ensure your research meets the call and ideally the ONS research agenda.

- Check the ICRP website and other resources to ensure your research is original and relevant.

Applying for Funding

Prepare to Apply

- Choose the funding opportunity that aligns with your research proposal and set a schedule for gathering and writing all required documents.

- Be sure to read through the application and instructions completely to ensure you meet all requirements.

- Inform your institution of your intent to apply and gain support.

- Watch the Video: Keys to Writing an Effective Research Grant Proposal.

Write Application- Online Submission instructions

- Review the Grantmaker Online Submission instructions listed within the application.

- Find the application from our Apply Now page and create a log-in on the grant application page.

- Complete all required fields and upload all required documents.

- Be sure to proofread and have a mentor and institutional official proofread the entire grant for any grammar issuers, missing information, or unclear objectives.
Submit
• Make sure your application has been fully submitted by first validating and then submitting the application.

Application Review
Peer Review
• All ONF grants are reviewed by a peer review team with an assigned Chair.
• Review teams are comprised of past grant winners and nurse scientist research experts.
• Chair assigns the proposals based on conflict-of-interest declarations and area of expertise- each application will have a primary, secondary, and collateral review.
• Reviewers follow a critique outline focusing on the following areas: Significance, Investigators, Innovation, Approach, and Environment. The Critique form also contains a protection/inclusion section and an overall impact score.
• Review call: the review team will meet for a reviewer call to discuss the proposals and assign final scores- Reviewers with conflicts of interest are put in a waiting room until the discussion of that proposal has concluded.

Approval
• Approval of proposals is a combination of the highest score and appropriateness of the proposal to the call.
• Recommendations are accepted from the chair by the executive director and approved by the Foundation Board.

Notification & Award Process
Notification
• Notice of Award letters along with final critiques are sent to successful applicants with instruction on the next steps.
• Notice of non-recipient letters are sent and include final reviewer critiques to help build upon for future proposal submissions.
• The number of proposals funded is determined by dollars approved for the specific call.

Post-Award Monitoring and Reporting
• Recipients and their institutions are expected to sign recipient agreements as well as submit other documents for recognition of the award.
• Recipients are also expected to submit an annual and final scientific and budgetary report.
• Recipients are expected to correspond with the Foundation throughout the life of the project.